



# **ACCOUNTING AND FINANCE**

# KNOW ACCOUNTING AND FINANCE

Accounting focuses on the management of financial reports and records such as book-keeping, managing balance sheets and income statements. These types of data are used to plan company finances to achieve business goals. There are 3 key areas in accounting, which are financial, cost accounting and management accounting.

- Financial accounting is used to keep track of a company's financial transactions while following standardised guidelines to record and summarise financial data in a report.
- Cost accounting collects financial information about a company's overall costs and evaluates the efficiency of its usage. From this, the administration can make informed decisions about the production capacity and other resources of the business.
- Management accounting plays a role in facilitating the management in making informed decisions regarding the economic resources, performance, and rate of return of the capital.

Finance deals with the management of money for businesses and organisations in terms of planning, organising and controlling finances. It involves a wide range of finance activities including investment, financial planning and commercial banking.

- Personal finance is the process of planning and managing one's finances by saving and investing via a budget and comprehensive strategy.
- Corporate finance involves dealing with the capital of a corporation to increase the value of a company through capital investments, capital financing and return of capital.
- Public finance, also known as government finance, is responsible for assessing government revenue and expenditure to achieve economic growth.

## WE OFFER

### Diploma in Accounting

JPT/BPP(R/344/4/0409)08/25, (MQA/FA5976)

The Diploma programme provides students with a head start into careers in accounting and its related fields of accounting concepts and principles including taxation, auditing, business laws, economics, business organisation and other relevant areas.

### B.B.A. (Hons) in Finance

JPT/BPP(R2/345/6/0291)08/23, (MQA/A9107)

The B.B.A. (Hons) in Finance programme provides you with the essential aspects of financial knowledge of corporate finance and the interrelation of its major concepts of money, time and risks.

### B.A. (Hons) in Accounting & Finance

JPT/BPP(R2/344/6/0051)10/26, (MQA/FA0183)

This programme is designed to prepare you to leverage assets, manage budgets, achieve financial efficiencies and maximise investments with a solid grounding in the practices in accounting, finance, taxation and auditing.

### B.A. (Honours) in Finance (Financial Technology)

JPT/BPP (N0412/6/0008), 06/30, (MQA/PA16374)

This programme is designed to equip students with comprehensive knowledge and understanding in all areas of finance and financial technology that are aligned with the Industrial Revolution 4.0. As well as meeting current demands from various industries, such as the banking and financial services, multinational corporations, public listed companies, and government agencies.



# PROFESSIONAL RECOGNITION

The Accounting & Finance programmes at Nilai University have been recognised by several international bodies, and have been curated to meet the set standards of these bodies. Once students have completed their B.B.A. (Hons) in Finance or B.A. (Hons) in Accounting and Finance with Nilai University, they are eligible for certain exemptions in their professional papers from the following professional bodies:

Accreditations	B.A. (Hons) in Accounting & Finance	B.B.A. (Hons) in Finance
	<p><b>CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS (CIMA)</b></p> <p><b>Exemptions</b> Graduate will be able to obtain 8 paper exemptions out of 16 papers from CIMA</p> <p><b>Finance Leadership Program (dual award)</b> The students will be able to do CIMA during their study at degree level (2nd/3rd year). Obtain <b>Diploma</b> and <b>Advanced Diploma</b> throughout the program</p> <p><b>CIMA A Star</b> The students only need to sit <b>1 paper (strategic case study)</b> to get the professional qualification by CIMA</p>	<p><b>CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS (CIMA)</b></p> <p><b>Exemptions</b> Graduate will be able to obtain 8 paper exemptions out of 16 papers from CIMA</p> <p><b>Finance Leadership Program (dual award)</b> The students will be able to do CIMA during their study at degree level (2nd/3rd year). Obtain <b>Diploma</b> and <b>Advanced Diploma</b> throughout the program</p>
	<p><b>MALAYSIAN FINANCIAL PLANNING COUNCIL</b></p> <p><b>Exemptions</b> Graduate will be able to obtain 6 paper exemptions out of 7 papers from MFPC</p>	<p><b>MALAYSIAN FINANCIAL PLANNING COUNCIL</b></p> <p><b>Exemptions</b> Graduate will be able to obtain 6 paper exemptions out of 7 papers from MFPC</p>
	<p><b>B.A. (Hons) in Accounting &amp; Finance</b></p> <p><b>Exemptions</b> Graduate will be able to obtain exemption for Module 1 – Foundation in Financial Planning and Tax Planning</p>	<p><b>Financial Planning Association of Malaysia</b></p> <p><b>Exemptions</b> Graduate will be able to obtain exemption for Module 1 – Foundation in Financial Planning and Tax Planning</p>
	<p><b>ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)</b></p> <p><b>Exemptions</b> Graduate will be able to obtain 9 paper exemptions out of 13 papers from ACCA</p> <p><b>Accelerated ACCA</b> The students will be able to do ACCA during their study at degree level (2nd/3rd year)</p>	
	<p><b>INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND &amp; WALES (ICAEW)</b></p> <p><b>Exemptions</b> Graduate will be able to obtain 7 paper exemptions out of 15 papers from ICAEW</p>	

# POPULAR CAREERS

With a degree in Accounting and Finance, students are on the path to a stable and secure career. There are diverse sectors that would suit graduates as well as numerous jobs students can opt to pursue after graduation. They can apply for jobs at accountancy firms, banks, insurance companies, management consultancies, and more.



- **Asset Management & Hedge Funds**

Careers in these fields are about generating funds for clients by being involved in financial markets. This is done by investing in companies, organisations and sometimes even governments to create healthy returns.

- **Mergers & Acquisitions**

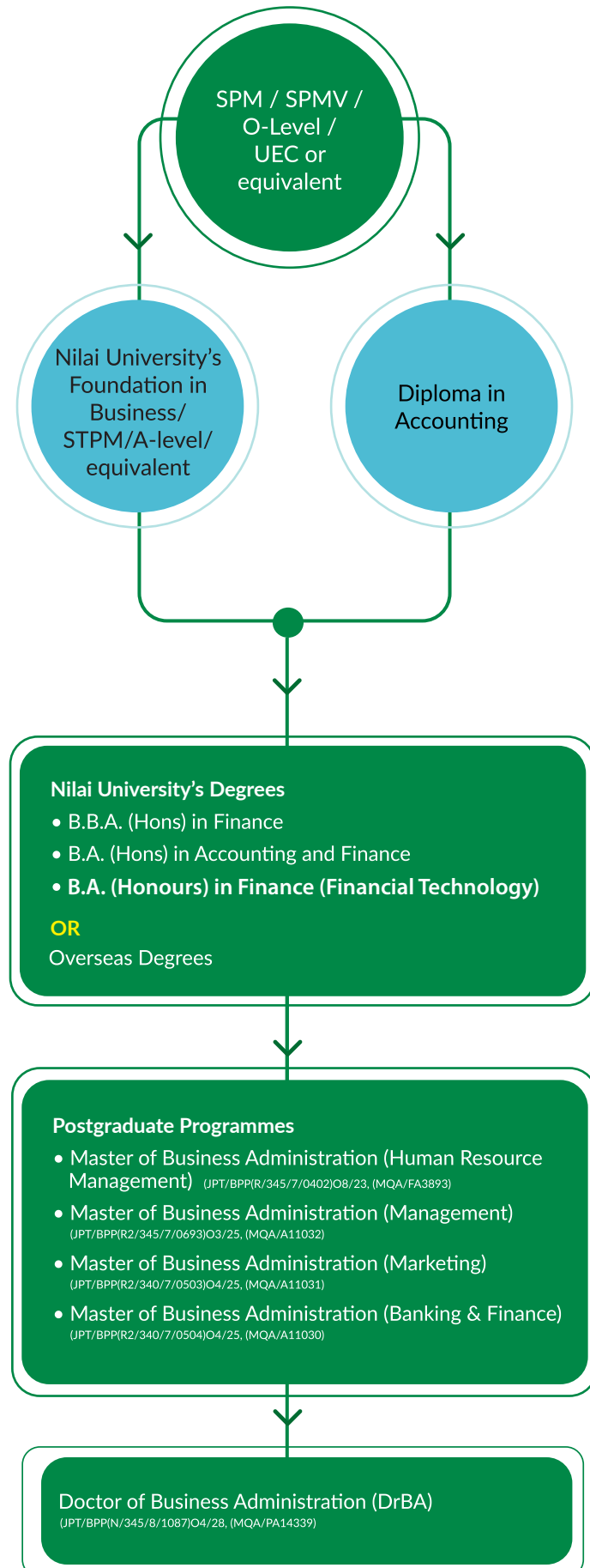
Careers in mergers and acquisitions are diverse. This is big business and is how some medium to large firms seek expansion. Investment banks support clients by helping finance these activities.

- **Insurance**

The insurance sector is a broad field with several job opportunities. Responsibilities include reviewing insurance applications, calculating the risk of investments, checking the background profile of applicants, and inspecting claims.

- **Banking**

A popular career choice for many today, it involves overseeing the bank's financial operations. Tasks include monitoring the bank's assets, maintaining records, and analysing financial information to prepare financial reports.



## OTHER CAREER OPTIONS

### Employed Locally & Abroad

#### Accountants

An accountant is responsible for preparing and maintaining financial statements by strictly adhering to accounting principles and standards. They also advise on revenue and expenditure of business transactions.

#### Auditors

An auditor is responsible for checking the accuracy of business and financial records to ensure they comply with laws and regulations. They work to prepare reports and act as consultants to advise on the efficiency of a client's accounting processes as well as risk management.

#### Financial Analysts

They determine the cost of operations by collecting, monitoring and analysing data to recommend the next best course of action. They oversee the entire process from identifying the financial status of a business or an organisation, compare the results with forecasts and recommend solutions to the management.

#### Chartered Accountants

Requires certification from a professional accounting body to be able to audit account statements. This could involve forensic accounting, corporate finance, business recovery and insolvency.

#### Financial Advisor

Advises clients on financial decisions and strategies on investment planning, insurance coverage, cash management as well as helping them to set and realise their personal finance goals.

### Further Options

- Budget Analyst
- Risk Assessor
- Forensic Accountant
- Tax Consultant
- Credit Analyst
- Merchant Consultant
- Quality Assurance



# ENTRY REQUIREMENTS

## Diploma in Accounting

JPT/BPP(R/344/4/0409)08/25, (MQA/FA5976)

SPM/O-Level	3Cs including Mathematics and pass in English
UEC	3Bs including Mathematics
STAM	Pass with minimum Grade of Maqbul (Pass) with credit in Mathematics and pass in English in SPM
SKM (Level 3)	A pass in the related field with credit in Mathematics and pass in English in SPM
Certificate (Level 3, MQF)	A pass in the related field

### English Requirements\* (For International Students)

MUET	3
IELTS	5.5
TOEFL	550 (PBT) / 79 (iBT)
Pearson	42

\*International students with qualifications from educational systems where the English language is the primary medium of instruction are exempted from this requirement.

International students who do not fulfil the English Language Requirements may join the Intensive English Programme at Nilai University which builds their skills in the language and prepares them for the IELTS examination.

### Programme Module

<b>Foundational</b>
Basic Business Administration
<b>Core and Disciplinary</b>
<b>Accounting Modules</b>
Introduction to Accounting
Financial Accounting I
Financial Accounting II
Financial Accounting III
Financial Accounting Framework
Fundamentals of Management Accounting
Information Control and Decision Making
<b>Auditing</b>
Principles of Auditing
<b>Taxation</b>
Principles of Taxation I
Principles of Taxation II
<b>Information Technology and AIS</b>
Introduction to Information Technology
IT Applications in Accounting
<b>Law</b>
Law for Business
Corporate Law and Governance
<b>Finance</b>
Fundamentals of Finance
Fundamentals of Personal Finance
Financial Technology

<b>Economics, Management and Marketing</b>
Business Economics
Fundamentals of Management
Entrepreneurship
<b>Math and Statistics</b>
Business Mathematics
Statistics
<b>English and Business Communication</b>
English Language Proficiency
Introduction to Academic English
Introduction to Public Speaking
<b>Mata Pelajaran Umum</b>
<b>MPU 1</b>
Penghayatan Etika dan Peradaban (Malaysians) OR Bahasa Melayu Komunikasi 1 (International students)
<b>MPU2</b>
Graduate Preparatory Course
<b>MPU3</b>
Food and Culture OR Environment and Development in Malaysia
<b>MPU4</b>
Co-curriculum
<b>MALAY LANGUAGE (only for Malaysian students without a credit in SPM BM)</b>
Bahasa Kebangsaan A

# ENTRY REQUIREMENTS

## Bachelor of Arts (Hons) in Accounting & Finance

JPT/BPP(R2/344/6/0051)10/26, (MQA/FA0183)

STPM	A pass with 2C's and pass in SPM Mathematics
A-Level	A pass with minimum Grade D in any two (2) subjects
UEC	5Bs including Mathematics
STAM	Pass with minimum Grade of Jayyid (Good) with credit in SPM Mathematics
Foundation/ Matriculation	Minimum CGPA of 2.50 and a credit in SPM Mathematics
Diploma in Accounting or related field	Minimum CGPA of 2.50

### English Requirements\* (For International Students)

MUET	2
IELTS	5.5
TOEFL	550 (PBT) / 79 (iBT)
Pearson	42

\*International students with qualifications from educational systems where the English language is the primary medium of instruction are exempted from this requirement.

International students who do not fulfil the English Language Requirements may join the Intensive English Programme at Nilai University which builds their skills in the language and prepares them for the IELTS examination.

### Programme Module

<b>Foundational</b>
Foundation of Business
<b>Core and Disciplinary</b>
Introduction to Finance
Introduction to Financial Accounting
Introduction to Management Accounting
Accounting in Society
Law for Business
Business Economics for Financial Markets
Essentials of Information Skills
Quantitative Methods for Business
Financial Markets and Institutions
Financial Technology
Corporate Finance
Investments
Personal Finance
Risk Management and Insurance
Corporate Financial Accounting
Management Accounting
Auditing Theory
Advanced Financial Accounting
Personal Taxation
Accounting Information System
Corporate Law, Governance and Estate Planning
International Finance
Financial Derivative
Retirement Planning and Financial Management
Business Aspects of Management Accounting
Current Developments in Accounting Theory
Auditing Practice
Advanced Taxation
Developing Business
International Business

<b>Capstone</b>
Business Synoptic in Accounting & Finance
<b>Mata Pelajaran Umum</b>
<b>MPU1A</b>
Penghayatan Etika dan Peradaban (Malaysian) OR Bahasa Melayu Komunikasi 2 (International Students)
<b>MPU1B</b>
Philosophy and Current Issue (Malaysian and International Students)
<b>MPU2A</b>
Graduate Preparatory Course
<b>MPU 2B-F (Choose 3 University Courses)</b>
Entrepreneurship
Public Speaking
Critical Thinking
Professional Development
Introduction to Golf
Outward Bound
Introduction to French
<b>MPU3</b>
Ethics and Social Responsibility
<b>MPU4</b>
Co-curriculum
<b>Malay Language (only for Malaysian students without a credit in SPM BM)</b>
Bahasa Kebangsaan A
<b>Industrial Training</b>
Internship

# ENTRY REQUIREMENTS

## Bachelor of Business Administration (Hons) in Finance

JPT/BPP(R2/345/6/0291)08/23, (MQA/A9107)

STPM	A pass with 2C's and pass in SPM Mathematics and English
A-Level	A pass with minimum Grade D in any two (2) subjects
UEC	5Bs and pass in Mathematics and English
STAM	Pass with minimum Grade of Jayyid (Good) with credit in SPM Mathematics and English
Foundation/ Matriculation	Minimum CGPA of 2.0
Diploma in Accounting or related field	Minimum CGPA of 2.0

### English Requirements\* (For International Students)

MUET	2
IELTS	5.5
TOEFL	550 (PBT) / 79 (iBT)
Pearson	42

\*International students with qualifications from educational systems where the English language is the primary medium of instruction are exempted from this requirement.

International students who do not fulfil the English Language Requirements may join the Intensive English Programme at Nilai University which builds their skills in the language and prepares them for the IELTS examination.

### Programme Module

<b>Foundational</b>
Foundation of Business
<b>Core and Disciplinary</b>
Introduction to Finance
Introduction to Financial Accounting
Quantitative Methods for Business
Essentials of Information Skill
Introduction to Management Accounting
Personal Taxation
Law for Business
Business Economics for Financial Markets
Principles of Management
Principles of Marketing
Business Communications
Human Resources Management
Business Ethics and Social Responsibility
Strategic Management
Business Research Methods
Organisation Behaviour
International Business
Advanced Taxation
Corporate Law, Governance and Estate Planning
Developing Business
Accounting Information System
Entrepreneurship
Digital Marketing
Business Analytics
Financial Markets and Institution
Corporate Finance
Personal Finance
Risk Management and Insurance
International Finance
Investments
Retirement Planning and Financial Management
Financial Technology
Islamic Banking & Finance
Financial Derivative

<b>Capstone</b>
Business Synoptic Accounting and Finance
<b>Mata Pelajaran Umum</b>
<b>MPU1A</b>
Penghayatan Etika dan Peradaban (Malaysian) OR Bahasa Melayu Komunikasi 2 (International Students)
<b>MPU1B</b>
Philosophy and Current Issue (Malaysian and International Students)
<b>MPU2A</b>
Graduate Preparatory Course
<b>MPU4</b>
Co-curriculum
<b>Malay Language (only for Malaysian students without a credit in SPM BM)</b>
Bahasa Kebangsaan A
<b>Industrial Training</b>
Internship



# ENTRY REQUIREMENTS

## Bachelor of Finance (Honours) (Financial Technology)

JPT/BPP (N0412/6/0008), 06/30, (MQA/PA16374)

STPM	Pass STPM with a minimum Grade C+ (GPA 2.33) in any 2 subjects and pass SPM with credit in Mathematics and pass in English subjects
A-Level	Minimum 2Ds grades
UEC	5Bs in Senior Middle 3
Foundation/Matriculation	Nilai University Foundation in Science/Business/Matriculation (or any equivalent qualification) with a minimum Cumulative Grade Point Average (CGPA) of 2.50 out of 4.00; and possess SPM (or any equivalent qualification) with credit in Mathematics and pass in English
Diploma in Accounting or related field	Any qualification equivalent to Diploma [Level 4, Malaysian Qualifications Framework (MQF)] in Finance, Banking, Insurance or related field with a minimum CGPA of 2.50 out of 4.00

### English Requirements\* (For International Students)

MUET	Band 4
IELTS	6.0
TOEFL	497 (PBT) / 60 (iBT)

\*International students with qualifications from educational systems where the English language is the primary medium of instruction are exempted from this requirement.

International students who do not fulfil the English Language Requirements may join the Intensive English Programme at Nilai University which builds their skills in the language and prepares them for the IELTS examination.

### Programme Module

List of Core (Common) Courses	List of Specialisation Courses	List of Compulsory Courses
Introduction to Finance	Financial Technology	Penghayatan Etika dan Peradaban (Malaysia)
Foundation of Business	Digital Currencies	Bahasa Melayu Komunikasi 2 (International)
Principles of Management	Crowdfunding and Alternative Lending	Philosophy and Current Issues (Malaysians and International students)
Essentials of Information Skills	Robo Advisor	Graduate Preparatory Course
Personal Finance	FinTech Governance	Co-Curricular
Law for Business	New Venture Creation and Innovation	Ethics and Social Responsibility
Business Economics for Financial Market	Blockchain Technology	<b>List of Elective Courses</b>
Corporate Law	Big Data Analytics	Retirement Planning
Research Methods	Artificial Intelligence	Personal Tax
Introduction to Management Accounting	Information Assurance Security	Accounting Information System (AIS)
Introduction to Financial Accounting	Enterprise Resource Planning	<b>Quantitative Methods for Business</b>
<b>List of Core (Discipline) Courses</b>	Internet and Cloud Principles	Business Analytics
International Finance		Entrepreneurship
Investments		<b>Industrial Training</b>
Risk Management & Insurance		Internship
Corporate Finance		
Financial Markets and Institutions		
Financial Derivative		
Islamic Banking and Finance		

## GAIN QUALITY EDUCATION AT NILAI UNIVERSITY

All programmes offered at Nilai University observe the strict guidelines of the Malaysian Qualifications Agency (MQA) and Ministry of Higher Education (MOHE). The university, established in 1997 emphasises excellence and thus strives to provide quality education.

### Quality Education

Programmes are affordable for students from all walks of life. Lectures are conducted in small groups so that each student can have personalised attention.

### Exposure to Diverse Cultures

International students from different countries across the world choose to study at Nilai University. With a student community of diverse backgrounds, the interaction between international and local students encourages sharing, understanding, and acceptance of various cultures.

### Co-curricular Activities for Personal Development

Nilai University provides a 'Total Student Experience' with engaging clubs to encourage creativity, networking and active participation in various events. The experience gained can be included in students' portfolio to increase employment opportunities. There are initiatives such as the Mentor-Mentee programme to help new students feel at home and blend in.

### Master the English Language

As the university has a multicultural community, students and staff are encouraged to communicate in English with intensive English classes available for those who need it.

### SETARA Ranking

In the SETARA 2017 survey conducted by the Malaysian Ministry of Higher Education, Nilai University obtained a score of 89% under the Teaching and Learning criterion.

This excellent score demonstrates our commitment to providing students with quality teaching and learning experiences.

### Professional Recognition/Industry & Academic Partners



# NILAI UNIVERSITY

## Enrichment For Life



### Lush Campus

Nilai University has a charming campus with lush greenery surrounding the hostels and lecture halls for an open and relaxed learning environment. Away from the bustling city, you will enjoy a refreshed outlook studying here with your peers.



### Peaceful Environment

As a university town, Nilai University knows the importance of a peaceful atmosphere for students to be able to focus on their studies. The university has a spacious layout ideal for students to have an individual study session.



### Strategic Location

Nilai University is located in the township of Putra Nilai. Nilai town has all the necessary amenities such as banks, hospitals, malls, eateries and more. The university is easily accessible via the national highway. We are only a 35-minute drive away from the city centre of Kuala Lumpur and 20 minutes drive away from the Kuala Lumpur International Airports. (KLIA 1 & KLIA 2).












## Full Campus Facilities

We have facilities catering to recreation and hands-on training to ensure students are well-rounded individuals prepared to enter the professional workforce.









### Recreation

-  Football/Rugby Field
-  Golf Course\*
-  Swimming Pools\*
-  Gymnasium
-  Basketball Courts
-  Sports Focus Centre For Fencing
-  Indoor Badminton Court
-  Indoor Sports Centre
-  Lakeside Recreation Park & Jogging Track
-  Table Tennis
-  Tennis Courts
-  Volleyball Courts

### Amenities

-  International Student Visa Application
-  Accommodation
-  Canteen
-  Shuttle Bus Service
-  WiFi-enabled campus
-  Laundrette
-  Minimart
-  Muslim Prayer Rooms
-  ATM
-  Bookshop
-  International Student Airport Pick-Up

### Learning

-  Aircraft Hangar
-  Demonstration Kitchen
-  Formal Dining Restaurant
-  Hospitality Training Facilities
-  Laboratories
  - Avionics
  - Fluid Mechanics
  - Materials and Mechanics
  - CAD and Simulation
  - Electrical and Electronics
  - Biology
  - Chemistry
  - Analytical
  - Biotechnology
  - Physics
-  Engineering and Aircraft Maintenance Engineering Workshop
-  Nursing Skill & Simulation Laboratories
-  Learning Resource Centre

\*At the nearby Nilai Springs Golf and Country Club.

# WHAT OUR STUDENTS SAY

“I choose this programme in Accounting and Finance because I find it fun to budget and monitor my finances. The passion I have for Management Accounting motivates me to be curious and eager to learn about developments in this field.”

Pavithra Nandini  
B.A. (Hons) in Accounting & Finance

“It was an eye-opening experience. Some of the things I learned in class were helpful, like the Management Accounting module. Of course, the group work sessions certainly helped me in learning how to get things done while working in a group.”

Stella Mutale Sata,  
B.A. (Hons) in Accounting & Finance

“I have plans on getting an ACCA qualification after graduating, and a degree from Nilai University helps shorten that process. I will be eligible for exemptions of up to nine papers from the Association of Certified Accountants (ACCA).”

Calvin How Wai Kien,  
B.A. (Hons) in Accounting and Finance

## HOW TO APPLY?

- Choose your programme
- Fill in the online application form ONLY if you want to apply for admission into a programme offered at Nilai University. Confirm your accommodation type in the application (if needed).
- Once we receive your online application form, our educational counsellor will contact you to assess your eligibility and subsequently, arrange for payment of the first semester's fees and confirm your accommodation booking (if necessary).
- You may pay for Application Fee, Accommodation Fee and the first semester's fees via our fee payment channels as listed.

### Payment method:

Payment at the counter, Ground Floor, Resource Centre, Nilai University Campus

### Operating hours:

Monday to Friday from 9:00 am to 4:00 pm

### Mode of payment:

- Cash
- Credit Card: Visa, Mastercard and Union Pay only
- Debit Card: MyDebit, Visa/ Mastercard Debit Cards
- Cheque-Payable to "NILAI EDUCATION SDN BHD"
- Online Banking

### Payee Name:

Nilai Education Sdn Bhd

### Bank Details:

Account No: 2050-5110-000-979 | RHB Bank Berhad



## THE OFFER LETTER

Once the Administration Office receives the receipt of your application fee and visa processing fee (international students), you will receive an offer letter via email and post. The Administration Office will post the original copy to the address stated in the application form.

You should expect to receive the following:

### **Letter of Offer:**

Admission/registration information, intake date and details for the programme that you have applied for will all be stated in the letter.

### **Receipt:**

A receipt of your initial payments will be included. Please contact us immediately if you do not receive a copy of the receipt.

Register personally and check into the rooms on the date stated in your Letter of Offer.

If you are unable to register personally, please call the Office of Admissions and Records (OAR) at **+606 8502338** to indicate the date you will arrive to register and check into your accommodation.

Airport pick-up (for East Malaysia & international students arriving by flight) can be arranged for new students. Call **+606 8502308** to speak to our educational counsellors to arrange for the transportation.

### **Confirmation of acceptance**

Once you have registered, it's time to start your classes and enjoy university life! If you require information on a programme, financing options or need to clear any doubts, please use the online enquiry form OR call to speak to an education counsellor at **+606 8502308**.





**FIND US ON:**



[www.nilai.edu.my](http://www.nilai.edu.my)

We are open daily  
(9:00 am - 5:00 pm)  
Closed on Public Holidays

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Nilai Education Sdn Bhd  
Registration No: 199401021536 (307215-P)

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**Watch the video**  
Accounting & Finance

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