



ONLINE PAYMENT

GUIDE

PeopleSoft Campus Solution



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- 1 Student Self Service Page
 - 1.1 Student Make Successful Payment
 - 1.1.1 Login to Campus Solution

| We've suppor the fo Orac <u>Mac</u> Wind Wind Wind Wind Wind Wind Wind | <image/> | <u>ida</u> |
|---|--|------------|
| Navigation | N/a | |
| Description | Student need to login to the system using their account. | |



1.1.2 Go to Self Service Page

| - | | |
|-------------|---|------|
| - - | Jezebel's Student Center | |
| | Academics SEARCH FOR CLASSES | |
| | Search Plan Enroll My Academics SHARE MY INFORMATION | |
| | enrollment shopping cart ▶ | |
| | Y Finances | |
| | My Account Account Summary To Do List Account Inquiry You owe 4,100.00. No To Do's. Payment Profile 0.00 No To Do's. | |
| | *** You have a past due balance of 4,100.00. ** Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates Open Enrollment Dates | |
| | make a payment ► ✓ Advisor | |
| | Personal Information Contact Information | |
| | Demographic Data Emergency Contact Names None None CNN | |
| L | other personal | |
| | | |
| Navigation | Main Menu > Self Service > Student Center | |
| Description | Student check their general outstanding charges at the Finance partit | ion. |

1.1.3 Go to Account Inquiry to Check Outstanding Charges

| ſ | Account In Aury | Electronic Paym | Electronic Payments/Purchases | | |
|-------------|--|--------------------|-------------------------------|-------------------------|---------|
| 1 | summary | activity | charges due | payments / waivers | |
| Ac | Account Summary | | | | |
| Ŷ | Your total account balance is 646.00 which is not applicable for EFA students. | | | | |
| Navigation | Main Menu > S | Self Service > Stu | dent Center > Acc | count Inquiry > Summary | |
| Description | Student should | d check their acc | ount summary be | fore making any payment | to help |
| | them make de | cision to make th | ne payment. | | |



1.1.4 Check the Detail of the Outstanding Charge

| Accoun | t Inquiry | Electronic Pay | ments/Purchases | Account S | Services |
|-----------------|--------------------|------------------|--------------------------------|--------------------|------------------|
| summar | у | activity | charges du | e paymen | ts / waivers |
| | | | | | |
| Charges D | ue | | | | |
| | | | | | |
| | | | | | |
| Currency used | i is Malaysian Rin | iggit. | | | |
| | | | | | |
| 🔻 Details | by Due Date | Find | View All 🗖 | First 🚺 1-3 o | f 3 🖸 Last |
| Due Date | Charge | | Term | Due Amount | Running Total |
| 10/14/2013 | General | Service Charge | OCT SHORT Semester 20 | 13 883.00 | 883.00 |
| 08/31/2015 | Tuition | | JAN_LONG (1501) | 152.25 | 1,035.25 |
| Future | Course F | ee Forfeited | JAN_LONG (ALL | 450.80 | 1,486.05 |
| | | | PROG)_2014 | | 2 - 5 2 1 |
| C | d is Malausian D | in well. | | First I | 3 of 3 Last |
| Currency use | o is Malaysian R | inggit. | | | |
| All Terms | | • | | | |
| [star terms | | 501 | | | go |
| | | | 3 | | |
| Details | by Charge | Find | View All 🛄 | First 💴 1-5 o | of 5 🛂 Last |
| Charge | | Due Date | Term | | Amount |
| General Ser | vice Charge | 10/14/2013 | OCT SHORT | Semester 2013 | 883.00 |
| Tuition | | 08/31/2015 | JAN_LONG | (1501) | 152.25 |
| Total due f | or this view | due date pend | Iding SAN_LONG (ALL PROG)_2014 | | 1 496 05 |
| Total due | or this view | | | | 1,486.05 |
| Total due | | | | | Set S D Loct |
| | | | | Lu27 - 1 | JOIJ - LASC |
| Currency use | ed is Malaysian R | inggit. | | | |
| | | | | | |
| Invoice | es Due | Customize | Find 🗖 🛗 | First 🚺 1-6 o | f 6 🕅 Last |
| Invoice Date | Invoice Nur | nber | Invoice Amount | Due Amount | Due Date |
| 10/09/2013 | 0000006915/ | FIN/13 | 75.00 | 0.00 | 10/09/2013 |
| 10/10/2013 | 0000007494/ | FIN/13 | -965.00 | 0.00 | 10/12/2013 |
| 11/07/2013 | 0000009388/ | FIN/13 | 5729.00 | 0.00 | 11/07/2013 |
| 12/10/2013 | 0000011709/ | FIN/13 | 200.00 | 0.00 | 12/02/2013 |
| 12/30/2013 | 0000013847/ | FIN/13 | 4272.00 | 0.00 | 01/10/2014 |
| 03/26/2014 | 0000017664/ | FIN/13 | -7857.05 | 0.00 | 03/26/2014 |
| | | | | | |
| | | | | | |
| ation | Main Menu > | Self Service > S | tudent Center > | Account Inquiry > | Charge Due |
| ntion | Student shou | ld check the det | tail of their oute | tanding charges to | help them c |
| F | | | | | |
| | wnich charge | That they doing | TO DAV | | |



1.1.5 Make a Payment

| Account | Inquiry Electronic Payme | ents/Purchases | Account Services | |
|---|--|--------------------------------|-----------------------------|-------------------|
| make a payn | nent purchase items | payment profile | e online | summary |
| Make a Pay | vment | | | |
| Specify Pa Listed below are paid through the | yment Amount the charges you are allowed to Cashiers office or mailed in sep | pay online. Your o arately. | other charges ca | n be |
| What I Owe | | | | |
| Description | Term | rm | | Payment Amount |
| Nilai University | OCT SHORT Semester 2013 | 883.00 | | |
| Nilai University | JAN_LONG (1501) | (1501) | | |
| Total | | | 1,035.25 | |
| Currency used is | pay all charges zero | o out amounts | CANCEL | Next |
| igation | Main Menu > Self Service > Stuc Make a Payment | dent Center > Ele | ctronic Paymen | ts/Purchase |
| scription Student should enter the amount and click "Calculate Total" to finalize t amount that they want to pay. Student can also choose to pay all charge clicking "Pay All Charges" button. Click "Next" button to proceed | | | inalize the Il charges b | |



1.1.6 Confirm Payment

| Acco | unt Inquiry Ele | ectronic Payme | nts/Purchases | Account Services |
|---|---|--|--|--|
| make a p | ayment purcha | se items | payment profile | online summary |
| Make a I | ayment | | | |
| Confirm | Payment | | | |
| (i) Yo | (i) Your payment of 1.00 MYR will be collected through our secure third party payment provider. | | | r secure third party |
| | CANCEL PREVIOUS CONTINUE TO MAKE PAYM | | | |
| Navigation Main Menu > Self Service > Student Center > Electronic Payment Make a Payment Make a Payment | | | nic Payments/Purchases > | |
| Description | After clicking "Nex screen which will a them to secure th | tt" button in t ask for their c ird party payr | he previous step, stu onfirmation once aga nent provider (iPay88 | ident will be directed to this ain before system will redirect 3). |



1.1.7 Provide Payment Detail to Third Party Payment Provider (iPay88)

| | | Simple, Convenient, Secure. | | | | |
|--|---|--|-------|--|--|--|
| T Market | | "iPay88 is Chalme Payment Service provided by Mobile88. Com Sdn. Blut. | | | | |
| 🛒 Sur | nmary Of Transa | saction | | | | |
| NetCh | arges | MYR 1.00 | | | | |
| Paylo | | | | | | |
| Payme | nt of | Online Payment | | | | |
| Kelele | nce No/Payment | NID 0000000001571106227587200 | | | | |
| Credit C | ard Details | | | | | |
| | | | | | | |
| | | Timeout in : 07:53 | | | | |
| Cardho | der Name | Example 🕐 | | | | |
| Credit | Card No | | | | | |
| Credit Card No. CVC/CVV2 Explry Date | | | | | | |
| | | CVC/CVV2 (?) | | | | |
| | | | | | | |
| Card Is | suing Country | Malaysia Please Select | | | | |
| Card In | aulos Bank | | | | | |
| Caluis | sung bank | | | | | |
| 🗍 I authorize Mobile88Pr | | Auth_BI Testing to debit the above net charges from my credit card. | | | | |
| Note | : "/Pay68 'IPAY86 # | i PRE-AUTH" will be shown on your credit card statement | | | | |
| 1.0.00 | ve read & agreed to | to IPay88 Privacy Statement. | | | | |
| (IId) | | And the Three Meridian Control of the Annual State of the Annual S | | | | |
| That | | » Proceed Cancel | | | | |
| 1 Flat | | | | | | |
| That | | | | | | |
| | F | Powered By : | | | | |
| The | mot | Powered By : bile88.com | | | | |
| | mot | Powered By : bile88.com® Card MasterCard Verified by SecureCode VISA | | | | |
| | mot | Powered By : bile88.com® Com MasterCard. Verified by SecureCode. VISA IPay88.com © 2006 - 2016. All Rights Reserved. | | | | |
| | F mot Customer Care | Powered By : bile88.com AsterCard. SecureCode VISA Convoluent VISA Convoluent Convolu | | | | |
| | F mot Customer Care | Powered By : bile88.com® Com IPay88.com © 2006 - 2016. All Rights Reserved. reline: +60-3-2261 4668, 8.30 am - 6.00 pm (Mon - Fri) Email: support@lpay88.com.my | | | | |
| igation | F mot Customer Care | Powered By : bileBB.com Pay88.com Pay88.com 2006 - 2016. All Rights Reserved. reline: +50-3-2261 4668, 8.30 am - 6.00 pm (Mon - Fri) Email: support@ipay88.com.my | | | | |
| igation | Customer Care | Powered By : bileBB.com © 2006 - 2016. All Rights Reserved. reline: +60-3-2261 4668, 8.30 am - 6.00 pm (Mon - Fri) Email: support@ipay88.com.my n as student is directed to third party page. a Reference No will be cr | reate | | | |
| igation | Customer Care | Powered By : bileBB.com © Control Con | reate | | | |
| igation | Customer Care N/a As soon by the s | Powered By : bileB8.com • Com | reate | | | |
| igation | Customer Care N/a As soon by the s Student timoout | Powered By : bileB8.com © COOS - 2016. All Rights Reserved. relne: +50-3-2251 4558, 8.30 am - 5.00 pm (Mon - Fri) Email: support@ipay88.com.my n as student is directed to third party page, a Reference No will be cr system for students to keep track of their transaction in the future. Its need provide the payment detail to third party payment provider ut After fill in all the payment detail students pood to click the Author | reate | | | |



1.1.8 Transaction Successful

| Acc | ount Inquiry | Electronic Payments/Purchas | ses Account Services | | | |
|--|--|--|---------------------------------------|--|--|--|
| make a payment | | purchase items | payment profile | | | |
| Make a | Payment | 0 | | | | |
| Paymer | nt Result | | | | | |
| Vo re | our payment has ference. | been accepted. Save the inf | formation below for your | | | |
| Confirmation Details | | | | | | |
| Reference Number 00000000378 Payment Amount 2.00 | | | | | | |
| Transaction Date 04/07/2016 | | | ction Date 04/07/2016 | | | |
| Currency u | used is Malaysian Ri | nggit. | Successionly Posted | | | |
| View Confirmed Payment Make Another Payment | | | | | | |
| | | | | | | |
| avigation | vigation Main Menu > Self Service > Student Center > Electronic Payments/Purchases > | | | | | |
| scription | When the pa | wment at third party is finishe | ed. students then will be directed to | | | |
| | Payment Res | Payment Result screen in Campus Solution. Here, students will be shown all the | | | | |
| | transaction of | letail; Reference Number, Pay | yment Amount, Transaction Date and | | | |
| Transaction Status. | | | | | | |



г

1.2 Student Make Unsuccessful Payment

1.2.1 Receive Error Message

| | Account Inquiry Electronic Payments/Purchases Account Services | | | |
|-------------|--|--|--|--|
| | make a payment purchase items payment profile online summary | | | |
| _ | Make a Payment | | | |
| | (i) You have canceled your payment. Your account will not be charged for this transaction. | | | |
| | Account Inquiry Electronic Payments/purchases Account Services | | | |
| | Make A Payment Purchase Items Payment Profile Online Summary | | | |
| | | | | |
| | | | | |
| Navigation | Main Menu > Self Service > Student Center > Electronic Payments/Purchases > | | | |
| | Make a Payment | | | |
| Description | Students will receive this message when their transaction is not successful. When | | | |
| | students receive this message, they are advised to check their transaction detail | | | |
| | and inform admin to check. | | | |

1.2.2 Check the Online Payment Summary

| halin a Darma and | Cummer | | |
|------------------------|---------------------|-------------------|-------------------------|
| fillife rayment | Summary | | |
| Please contact the | Support@nilai.edu.m | y for online paym | ent related issues. |
| | | | |
| Cust | amize Find View | AIL 🖾 🛗 | First 1-10 of 33 D Last |
| Request Date/Time | Reference Nbr | Payment Amount | Status |
| 1 04/14/16 2:29P | 00000000523 | 1.000 | Error |
| 2 04/14/16 2:04P | 4 00000000522 | 1.000 | Error |
| 3 04/14/16 12:41PM | 00000000521 | 1.000 | Error |
| 4 04/14/16 12:35PM | 00000000520 | 1.000 | Pending |
| 5 04/14/16 12:35PM | 00000000519 | 1.000 | Error |
| 6 04/14/16 12:31PM | 00000000518 | 1.000 | Error |
| 7 04/14/16 12:11PM | 00000000517 | 1.000 | Error |
| 8 04/14/16 12:09PM | 00000000516 | 1.000 | Error |
| 9 04/14/16 11:59AM | 00000000515 | 1.000 | Error |
| 10 04/14/16 11:53AM | 00000000514 | 1.000 | Error |



| Navigation | Main Menu > Self Service > Campus Finances > Online Payment Summary |
|-------------|--|
| Description | In this custom page, students can check all the transaction that has been made by |
| | them. This screen by default will show the latest transaction at the top row. If the |
| | transaction is still pending, students is advised to contact Nilai University's |
| | support team by contacting the email show in the screen. |