MOODLE @ NILAI UNIVERSITY

USER MANUAL: STUDENT

VERSION 1.0
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>NO</th>
<th>TOPICS</th>
<th>PAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LOGIN</td>
<td>1 - 3</td>
</tr>
<tr>
<td>2</td>
<td>CHANGE PASSWORD</td>
<td>4 - 5</td>
</tr>
<tr>
<td>3</td>
<td>ENROLL</td>
<td>6 - 7</td>
</tr>
<tr>
<td>4</td>
<td>DOWNLOAD MATERIALS</td>
<td>8</td>
</tr>
<tr>
<td>5</td>
<td>UPLOAD ASSIGNMENT</td>
<td>9 - 11</td>
</tr>
<tr>
<td>6</td>
<td>MOODLE TURNITIN</td>
<td>12</td>
</tr>
</tbody>
</table>
MOODLE @ NILAI UNIVERSITY

❖ LOGIN

Step 1:
Open browser, and enter the URL - http://moodle.nilai.edu.my.

Step 2:
For first time login, you need to key in your ID and default password. Passport No for international students must be in capital letter. Click ‘Log in’ when finish.

Example:-

Username: n00011054 - Student ID
Password: 920101045678 - Student IC / Passport No

Figure1: Login
Step 3:

User required to change password for the first login. Fill in all required fields. Kindly take noted that password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 non-alphanumeric character(s). Click ‘Save Changes’ when done.

System will display student dashboard when student click ‘Save Changes’ (Figure 3).

Figure 2: Change Password for First Time Login
Figure 3: Student Dashboard
CHANGE PASSWORD

Step 1:
Click on the user profile icon and go to ‘Preferences’ link (Figure 4).

Figure 4: Preferences Link
Step 2:

System will display Preferences page. Click ‘Change password’ link.

Figure 5: Change Password Link

Step 3:

Insert your current password and new password. Click ‘Save changes’ when done.

Figure 6: Change Password
ENROLL

Student can enroll his/her self to the subject they want if the lecturer enable self-enrollment. Student need to key in the password given by the lecturer to enroll them self into the course.

Step 1:

Go to ‘Site home’ to search the course.

Figure 7: Site Home Link

Step 2:

Insert course code to search for the course.

Figure 8: Search Course
Step 3:

Click on the course and the system will display page where student are required to key in the enrollment key (Figure 10). Click ‘Enrol me’ when done.

Figure 9: Select the Course

Figure 10: Insert Enrolment Key
DOWNLOAD MATERIALS

Step 1:
Open the course you want to download the materials.

![Course overview](image1)

*Figure 11: Open Course*

Step 2:
Click on the materials available in the course. The materials will be downloaded into your computer.

![Sample Course](image2)

*Figure 12: Download Material*
**UPLOAD ASSIGNMENT**

Student can check their dashboard if there is any new assignment that they need to submit for the courses they enrolled.

![Course overview](image)

![Upcoming events](image)

*Figure 13: New Update for the Courses*
**Step 1:**

Click the course where you want to submit the assignment.

*Figure 13: Select Course*

**Step 2:**

Click on the assignment link you want to submit. System will display assignment submission status page (Figure 15). Click ‘Add Submission’ to upload your assignment.

*Figure 14: Assignment Link*
Assignment 2

Submission status

- Submission status: No attempt
- Grading status: Not graded
- Due date: Thursday, 24 December 2015, 12:00 AM
- Time remaining: 6 days 7 hours
- Last modified: Thursday, 17 December 2015, 4:50 PM
- Submission comments: [Comments (0)]

Add submission

Make changes to your submission

Figure 15: Assignment Submission Status Page

Step 3:

Drag and drop the assignment into the box. Click ‘Save changes’ when done.

Figure 16: Upload Assignment
**MOODLE TURNOITIN**

Students are able to submit their turnitin assignment into moodle. Turnitin will automatically generate originality report for the assignment. Refer Moodle Turnitin Integration Manual for Student for more details.

![Sample Course](image)

*Figure 17: Reminder on Turnitin Assignment*