MOODLE @ NILAI UNIVERSITY

USER MANUAL: STUDENT

VERSION 1.0

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MOODLE @ NILAI UNIVERSITY

❖ LOGIN

Step 1:

Open browser, and enter the URL - http://moodle.nilai.edu.my.
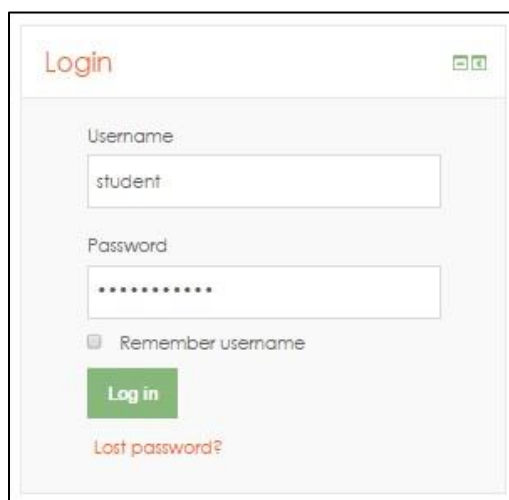
Step 2:

For first time login, you need to key in your ID and default password. Passport No for international students must be in capital letter. Click 'Log in' when finish.

Example:-

Username: n00011054   - Student ID

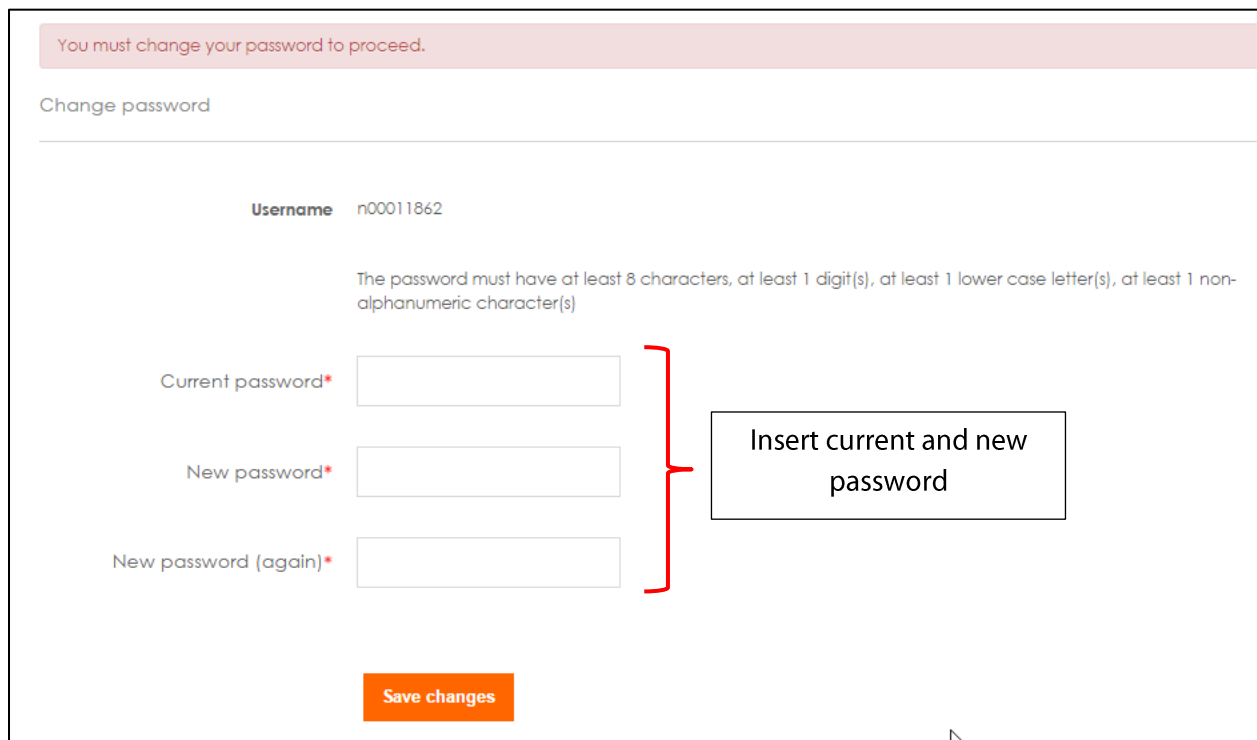**Password: 920101045678   - Student IC / Passport No**

Figure1: Login

Step 3:

User required to change password for the first login. Fill in all required fields. Kindly take noted that password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 non-alphanumeric character(s). Click 'Save Changes' when done.

System will display student dashboard when student click 'Save Changes' (Figure 3).

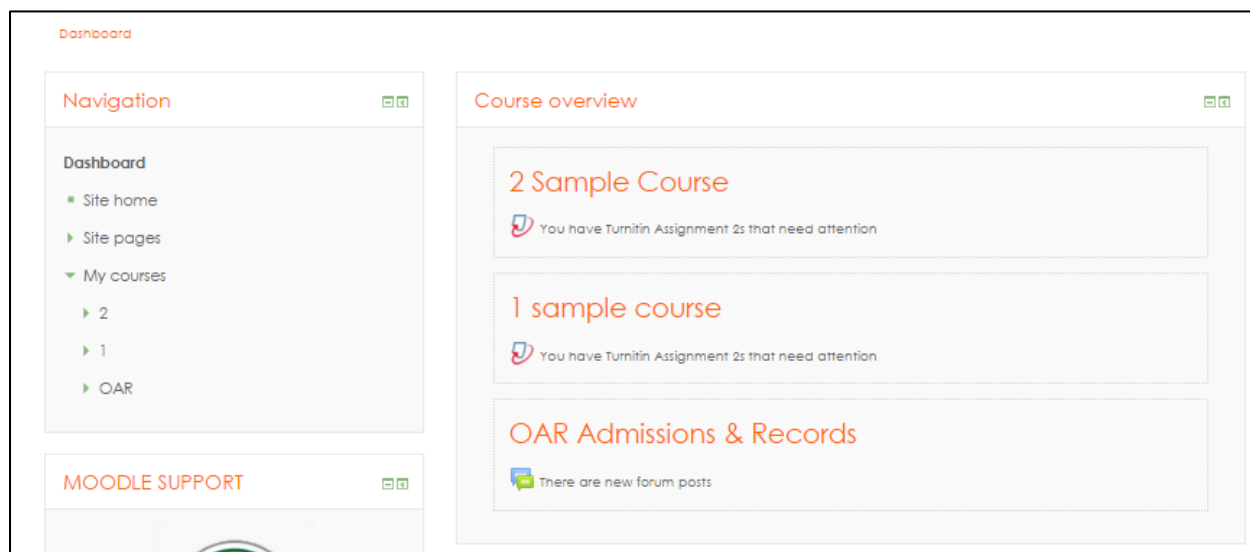*Figure 2: Change Password for First Time Login*

Figure 3: Student Dashboard

❖ CHANGE PASSWORD

Step 1:

Click on the user profile icon and go to 'Preferences' link (Figure 4).
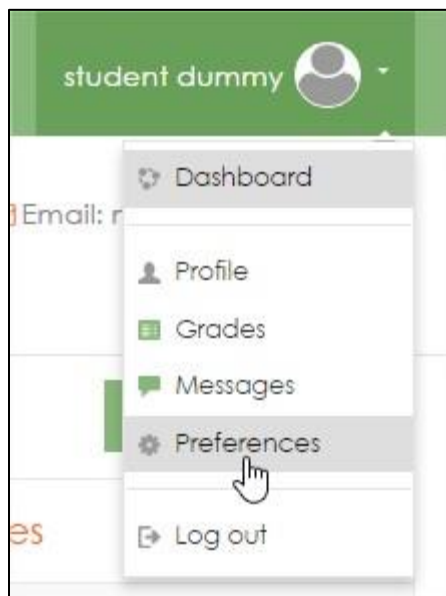

Figure 4: Preferences Link

Step 2:

System will display Preferences page. Click 'Change password' link.

Figure 5: Change Password Link

Step 3:

Insert your current password and new password. Click 'Save changes' when done.
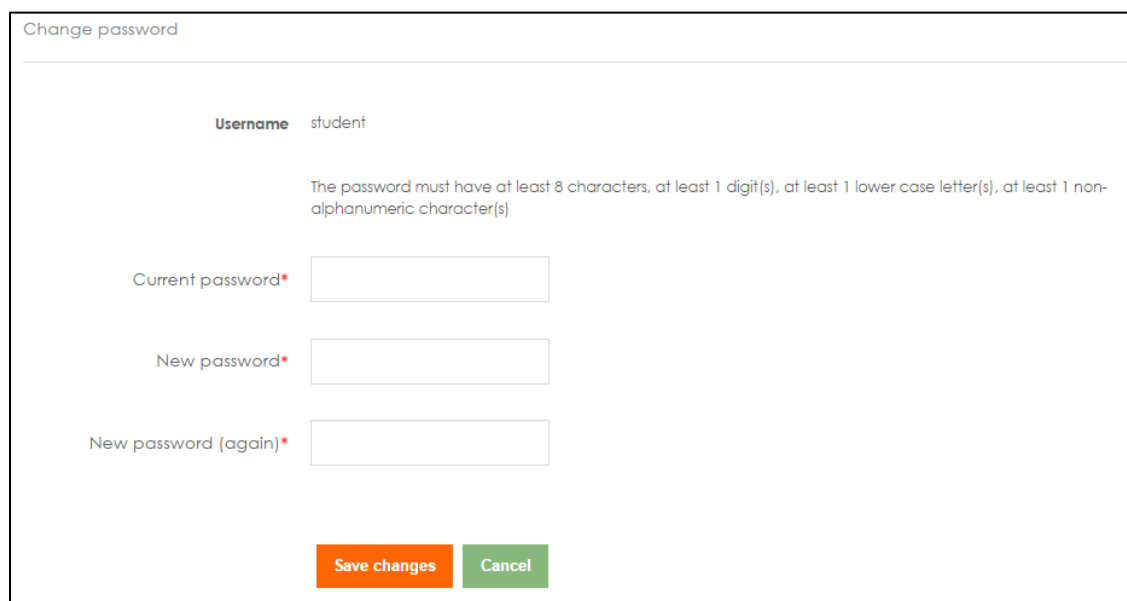

Figure 6: Change Password

❖ ENROLL

Student can enroll his/her self to the subject they want if the lecturer enable self-enrollment. Student need to key in the password given by the lecturer to enroll them self into the course.
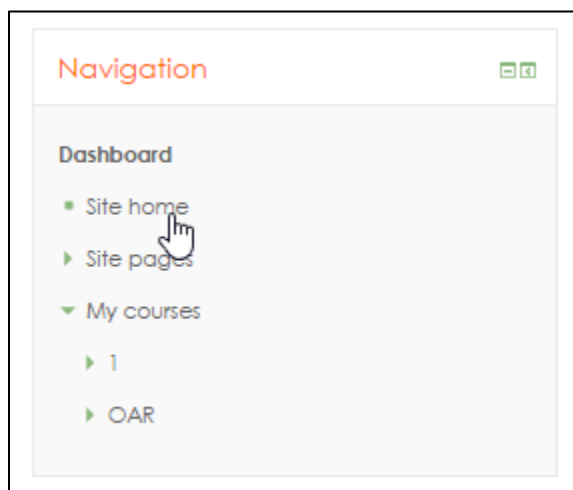
Step 1:

Go to 'Site home' to search the course.

Figure 7: Site Home Link

Step 2:

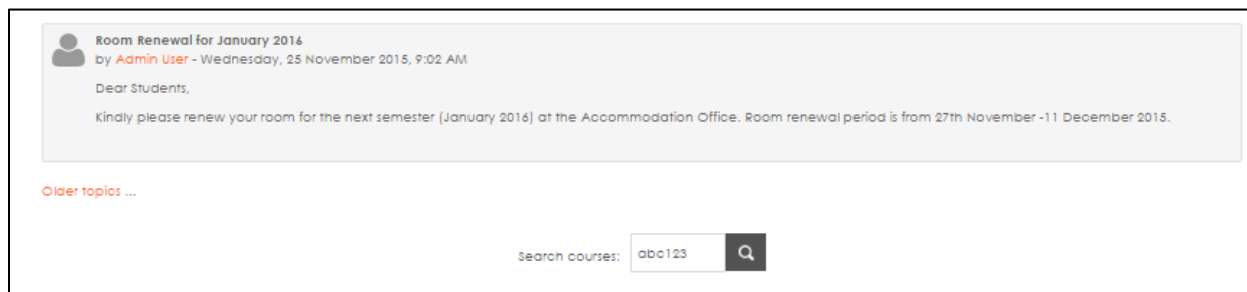Insert course code to search for the course.

Figure 8: Search Course

Step 3:

Click on the course and the system will display page where student are require to key in the enrollment key (Figure 10). Click 'Enrol me' when done.
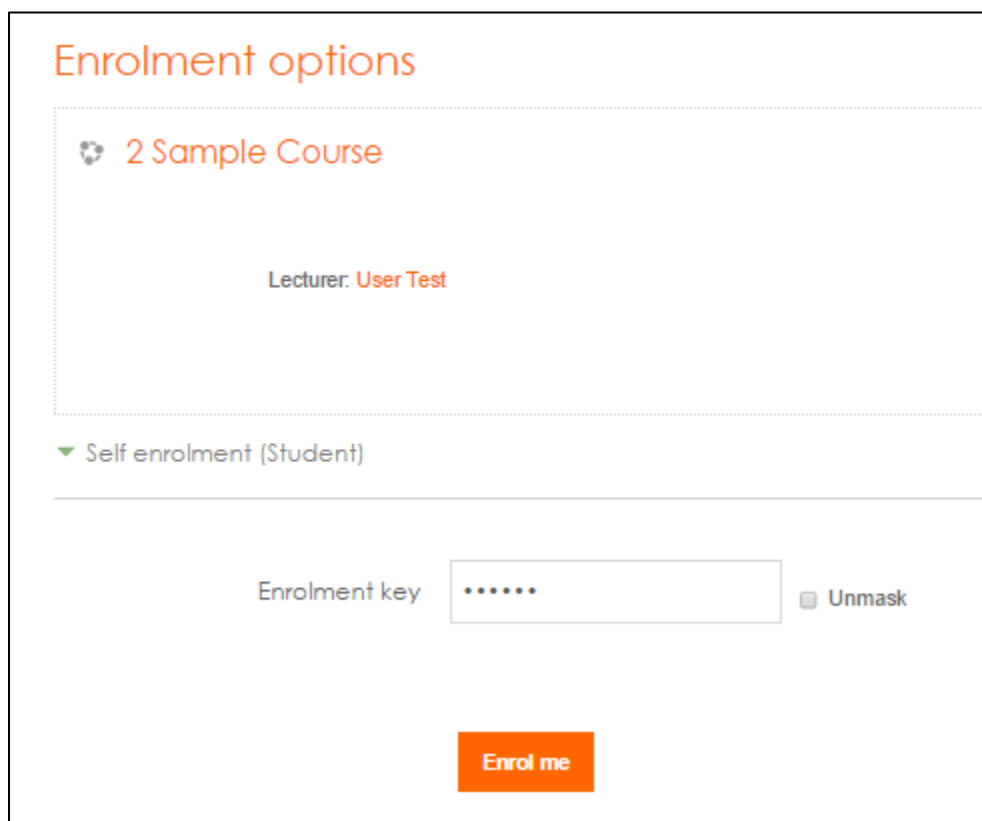

Figure 9: Select the Course

Figure 10: Insert Enrolment Key

❖ DOWNLOAD MATERIALS

Step 1:

Open the course you want to download the materials.

Figure 11: Open Course

Step 2:

Click on the materials available in the course. The materials will be downloaded into your computer.
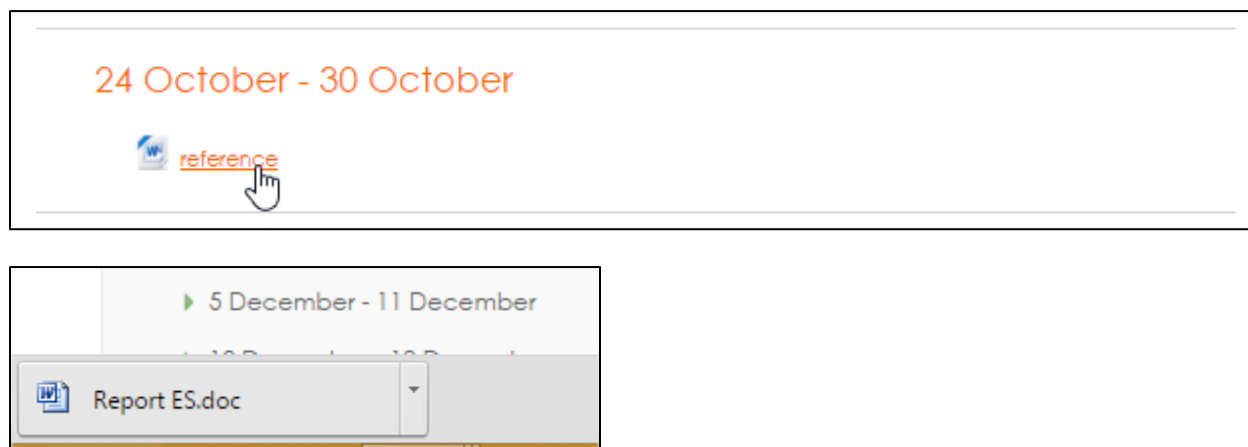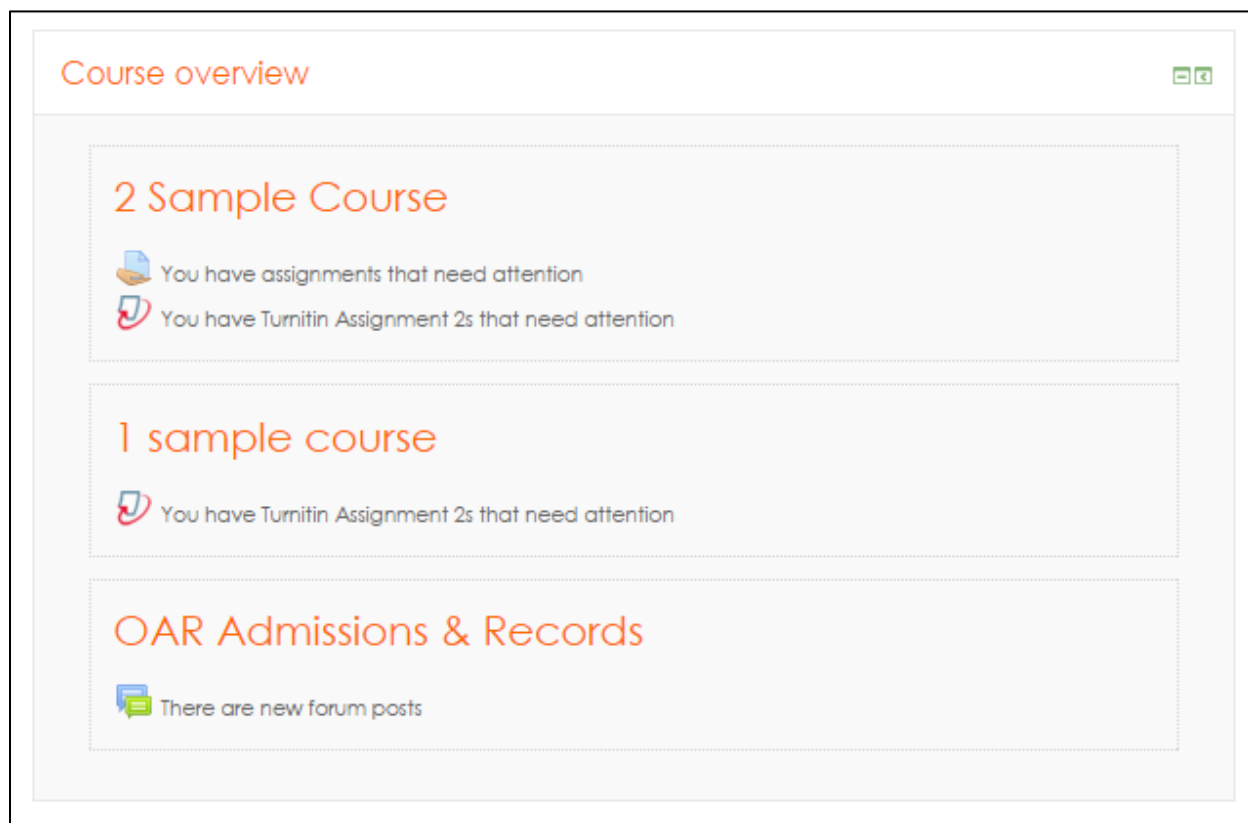

Figure 12: Download Material

❖ UPLOAD ASSIGNMENT

Student can check their dashboard if there is any new assignment that they need to submit for the courses they enrolled.
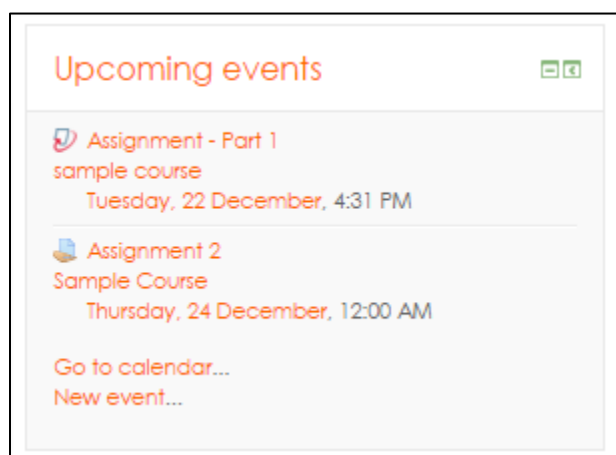

Figure 13: New Update for the Courses

Step 1:

Click the course where you want to submit the assignment.

Figure 13: Select Course

Step 2:

Click on the assignment link you want to submit. System will display assignment submission status page (Figure 15). Click 'Add Submission' to upload your assignment.
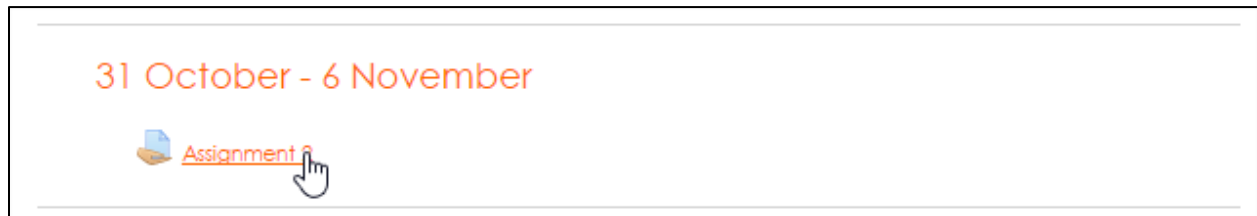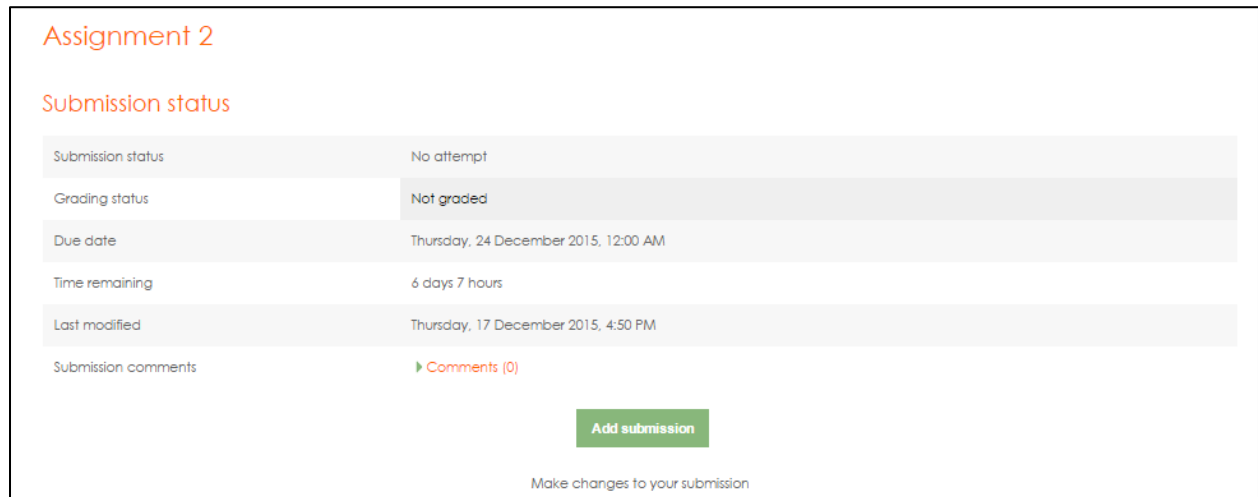

Figure 14: Assignment Link

Figure 15: Assignment Submission Status Page

Step 3:

Drag and drop the assignment into the box. Click 'Save changes' when done.
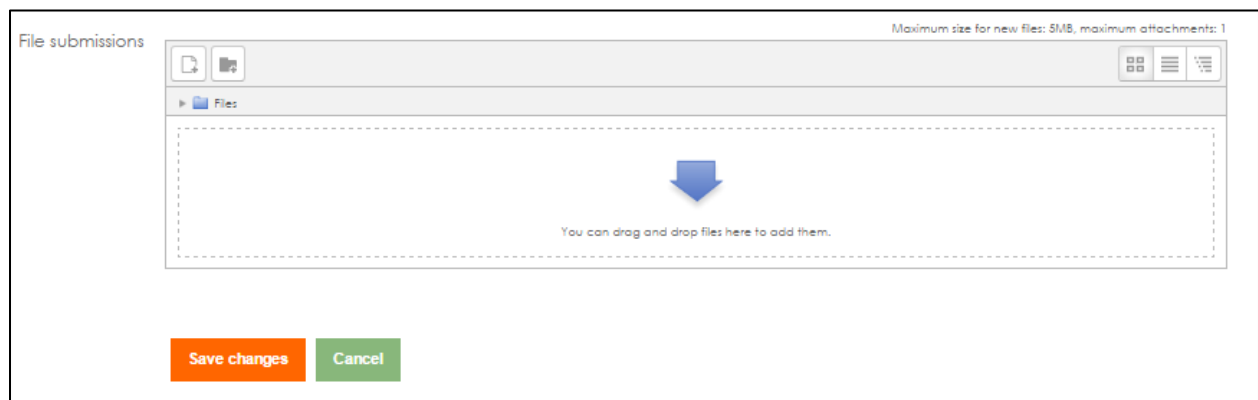

Figure 16: Upload Assignment

❖ MOODLE TURNITIN

Students are able to submit their turnitin assignment into moodle. Turnitin will automatically generate originality report for the assignment. Refer Moodle Turnitin Integration Manual for Student for more details.

Figure 17: Reminder on Turnitin Assignment